

COVID Business Risk Assessment Form

Service Stations Only

This form is to be used to record contacts of known COVID cases that attended your workplace and to determine the risk to contacts of that known COVID case. This form is to be used when SA Health has advised your business that a person(s) with COVID has attended the premises.

This form is comprised of four pages:

1. Cover page (this page)
2. Risk assessment table
3. SA Health COVID risk assessment flow chart
4. SA Health COVID risk outcome definitions

Businesses should follow these steps:

1. Determine if your staff had contact with the case in their infectious period (infectious period is two days prior to symptoms or first positive test) and input the following into the table on page TWO:
 - a. Determine the vaccine status of staff who came into contact with the known COVID case.
 - b. Determine the proximity of contact
 - i. Touching e.g. handshaking, hugging; Aerosol behaviours e.g. coughing, singing; Contact with multiple COVID cases;
 - ii. Less than 1.5m (< 1.5m); OR
 - iii. Greater than 1.5m (> 1.5m)
 - c. Determine duration of contact
 - i. Less than 1 minute (< 1 min)
 - ii. 1 to 15 minutes (1-15 min)
 - iii. Greater than 15 minutes (> 15 min)
 - iv. Greater than 1 hour (> 1 hour)
 - d. Determine if the space is indoors or outdoors
 - e. If indoors estimate the size of the indoor space in square meters (m²)
 - f. Determine whether the COVID case was wearing a mask when in contact with staff identified as contacts
 - g. Use the SA Health flow chart on page THREE to determine the COVID risk assessment outcome and select for each contact
 - h. Inform staff of their COVID risk outcome by referring to the actions on page FOUR – No action; Test & isolate; 7 day quarantine, OR 14 day quarantine
2. Contact SA Health with staff who have had contact with the COVID case during infectious period with this form, and also notify of any members of the public that have come into contact with the COVID case in your business
 - a. SA Health can be reached at 1800 253 787 and you can email this form to health.coronavirusenquiries@sa.gov.au

Table 1: Assessing the risk for COVID Exposures in essential businesses and venues

Triggers: 80-90% 16+ vaccination coverage of the South Australian population coverage or as directed by the Chief Public Health Officer



| CONTACT IS VACCINATED  | | | | | | | | | | | | |
|---|--|----------------------------|-------------------------|------------------------------|--------------------------|----------------------------|--------------------|------------------------------|-------------------------|----------------------------|------------------------------|-------------------|
| Distance | Touch (hugging, handshaking etc) or aerosol behaviours (singing, coughing etc), or contact with multiple COVID cases | <1.5 metres | | | >1.5 metres | | | | | | | |
| Exposure time | | <1min | 1-15mins | >15mins | <1 min | 1-15mins | | >15 mins | >1 hour | | | |
| Location | | | | | Outdoor | Indoor | Indoor | Outdoor | Indoor | Indoor | Indoor | Indoor |
| Room size | | | | | | >100m ² | <100m ² | | >300m ² | 100-300m ² | <100m ² | <30m ² |
| Mask | | | Case wearing mask | Case not wearing mask | | | Case wearing mask | Case not wearing mask | | Case wearing mask | Case not wearing mask | |
| Outcome | | Vaccinated close contact | Low risk casual contact | Casual contact | Vaccinated close contact | Low risk casual contact | Casual contact | Vaccinated close contact | Low risk casual contact | Casual contact | Vaccinated close contact | |
| CONTACT IS UNVACCINATED  | | | | | | | | | | | | |
| Distance | Touch (hugging, handshaking etc) or aerosol behaviours (singing, coughing etc), or contact with multiple COVID cases | <1.5 metres | | | >1.5 metres | | | | | | | |
| Exposure time | | <1min | 1-15mins | >15mins | <1 min | 1-15mins | | >15 mins | >1 hour | | | |
| Location | | | | | Outdoor | Indoor | Indoor | Outdoor | Indoor | Indoor | Indoor | |
| Room size | | | | | | >100m ² | <100m ² | | >300m ² | 100-300m ² | <100m ² | <30m ² |
| Mask | | | | | | | | | | | | |
| Outcome | | Unvaccinated close contact | Casual contact | Unvaccinated close contact | Casual contact | Unvaccinated close contact | Casual contact | Unvaccinated close contact | Casual contact | Unvaccinated close contact | | |

Table 2. Managing the risk for COVID Exposures in **essential businesses and venues**

| | LOW RISK CASUAL CONTACT | CASUAL CONTACT | VACCINATED CLOSE CONTACT | UNVACCINATED CLOSE CONTACT |
|--|-------------------------|--|---|---|
| Quarantine requirements | None | Until first negative test | Quarantine for 7 days from exposure | Quarantine for 14 days from exposure |
| Testing requirements | None | <ul style="list-style-type: none"> Get tested immediately Get tested again on day 6 and 13 Get tested immediately at any time if symptoms develop | <ul style="list-style-type: none"> Get tested immediately Get tested again on day 6 and 13 Get tested immediately at any time if symptoms develop (negative day 6 test required to be released from quarantine) | <ul style="list-style-type: none"> Get tested immediately Get tested again on day 6 and 13 Get tested immediately at any time if symptoms develop (negative day 13 test required to be released from quarantine) |
| Any contact who develops symptoms must get a throat-nose swab (PCR) and isolate until result is known and symptoms have resolved. | | | | |
| Other requirements | None | From days 1 to 14: <ul style="list-style-type: none"> Wear surgical mask when around others at all times Avoid contact with vulnerable people (elderly, pregnant, people with chronic health conditions) Avoid non-essential activities where possible Avoid shared spaces and maintain physical distancing | From days 8 to 14: <ul style="list-style-type: none"> Wear surgical mask when around others at all times Avoid non-essential activities Do not attend COVID Management Plan events Do not enter a high-risk setting (hospitals, aged care) except for essential reasons Avoid contact with vulnerable people (elderly, pregnant, people with chronic health conditions) Avoid shared spaces and maintain physical distancing | Not applicable |
| Household quarantine requirements | None | None | <p>Yes – People in same household* as the contact who are unvaccinated must also follow the above quarantine and testing requirements (unless they can be appropriately separated from primary contact)</p> <p>No – People in same household as the contact who are vaccinated only need to get a test on day 1 and 6 (no quarantine).</p> | <p>Yes – People in same household* as the contact who are unvaccinated must also follow the above quarantine and testing requirements (unless they can be appropriately separated from primary contact)</p> <p>Yes – People in same household as the contact who are vaccinated need to quarantine for 7 days and get a test on day 1 and day 6 (unless they can be appropriately separated from primary contact)</p> <p>No – If the contact is under 12 years old, people in the same household who are vaccinated need to get a test on day 1 and 6 (no quarantine)</p> |

Contact tracing for the public is conducted by SA Health. You will be categorised on a risk based assessment with consideration to your vaccination status, mask use, environment, activities taken and other epidemiological and environmental factors.

This is a general guide only. Additional testing and quarantine requirements may apply to individual cases based on a risk assessment.

Vaccinated refers to a person who is greater than 14 days following receipt of the final dose of a primary course of COVID-19 vaccine approved or recognised by the Therapeutic Goods Administration (TGA).

Notes: COVID-19 tests for contacts must be PCR tests. This applies to children and adults of all ages.

*Household is defined as residing in same dwelling overnight, intimate partners, and other household-like settings.